

Date:

August 16, 2018

The Van Buren Board of Education met in regular session on Thursday, August 16, 2018, at 6:00 P.M. in the community room with the following roll call:

Ms. Dolores Cramer	Present
Mr. Jim Griffith	Present
Mr. Mike Leifheit	Present
Mr. Jeff Salisbury	Present
Ms. Kim Thomas	Present

The invocation and Pledge of Allegiance were led by Mr. Jim Griffith.

**(18-065) ADJUSTMENTS TO THE AGENDA**

It was moved by Ms. Cramer and seconded by Mr. Griffith to approve the adjustments to the agenda.

Vote: Ms. Cramer, yes; Mr. Griffith, yes; Mr. Leifheit, yes; Mr. Salisbury, yes; Ms. Thomas, yes. The President declared the motion carried 5-0.

**(18-066) APPROVAL OF MINUTES**

It was moved by Ms. Thomas and seconded by Mr. Leifheit to approve the minutes of the July 19, 2018, meeting as written.

Vote: Ms. Thomas, yes; Mr. Leifheit, yes; Ms. Cramer, yes; Mr. Griffith, yes; Mr. Salisbury, yes. The President declared the motion carried 5-0.

The Elementary, Middle School, and High School Principals gave their written reports with no additions. No verbal reports were given by the VBEA, Athletic Director, and Food Service Supervisor. Technology gave their report. Maintenance/Transportation Supervisor submitted his written report. Superintendent gave his report, and Cassie Schaffer gave a presentation.

Departing Board Member Dolores Cramer was presented a proclamation by the members of the Van Buren Board of Education.

**(18-067) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED**

It was moved by Mr. Griffith and seconded by Ms. Cramer to approve the financial report, reconciliation, investments, and other business as follows:

1. Approve a license agreement with K-12 Business Consulting, Inc. for FY '19 Five-Year Forecasting, with an option to extend for one additional year, at an annual cost of \$6,500, as presented.
2. Approve the Permanent Appropriations and Certificate of Estimated Revenue for FY '19 as presented.
3. Approve an advance of \$25,000 to the 009 Uniform Supplies Fund, to be returned by the end of FY '19.

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4. Approve an advance of \$30,000 to the 300-9500 Athletic Fund, to be returned by the end of FY '19.

Vote: Mr. Griffith, yes; Ms. Cramer, yes; Mr. Leifheit, yes; Mr. Salisbury, yes; Ms. Thomas, yes. The President declared the motion carried 5-0.

**(18-068) ITEM #4 REMOVED FROM SUPERINTENDENT'S CONSENT AGENDA**

It was moved by Ms. Thomas and seconded by Mr. Leifheit to remove Item #4 from the Superintendent's Consent Agenda to be voted on separately.

4. Approve a contract with the Hancock County Sheriff's Department for a full-time SRO for the 2018-2019 school year as presented.

Vote: Ms. Thomas, yes; Mr. Leifheit, yes; Ms. Cramer, yes; Mr. Griffith, no; Mr. Salisbury, no. The President declared the motion carried 3-2.

**(18-069) CONSENT AGENDA APPROVED**

It was moved by Ms. Thomas and seconded by Mr. Griffith to approve the following consent agenda with Item #4 removed to be voted on separately:-

1. Accept the resignations of Dana Patterson as July/August 2018 Summer Math Camp effective July 31, 2018, Lauren Farthing as Food Service Worker effective July 24, 2018, and June Miller as Student Council (Friends of Rachel), MS Advisor (100%) effective August 7, 2018.
2. Employ personnel for the 2018-2019 school year as follows:

Food Service Worker (one-year contract for 2.75 hrs/day by time sheet at Step 0 of the O.A.P.S.E. Collective Bargaining Agreement effective August 14, 2018)	Melissa Bentz
Food Service Worker (one-year contract for 2.75 hrs/day by time sheet at Step 0 of the O.A.P.S.E. Collective Bargaining Agreement effective August 14, 2018)	Tina Dick
Student Council (Friends of Rachel), MS Advisors	(50%) June Miller (50%) Bailey Hafner
Substitute Bus Driver	Josh Schmidt
Substitute Food Service Worker (pending all required certifications and requirements)	Caitlyn Longanbach
3. Approve the following volunteer coach for the 2018-2019 school year pending completion of sports medicine program:

Football, MS

Bryce Crea

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5. Approve an overnight trip (Thursday - Sunday, August 30 - September 2, 2018) for the Boys Golf Trip to Southern Pines, North Carolina.
6. Approve an overnight trip (Monday - Friday, October 22-26, 2018) for the 7<sup>th</sup> Grade Outdoor Education Trip to Camp Nuhop near Mohican State Park, Ohio.
7. Approve an overnight trip (Wednesday - Friday, May 15-17, 2019) for the 8<sup>th</sup> Grade Washington D.C. Class trip.
8. Approve an overnight trip (Sunday - Tuesday, September 30 - October 2, 2018) for the FFA Camp Muskingum.
9. Approve an overnight trip (Wednesday - Saturday, October 24-27, 2018) for the National FFA Convention in Indianapolis, Indiana.
10. Approve an overnight trip (Wednesday - Friday, May 1-3, 2019) for the Ohio FFA State Convention in Columbus, Ohio.
11. Enter into the agreement with the Wood County Educational Service Center for the Wood County Juvenile Detention Center and the Juvenile Residential Center of Northwest Ohio at the following costs for the 2018-2019 school year:
  - \$73 per student per day for VB students assigned to JDC
  - \$74 per student per day for VB students assigned to JRC
  - \$55 per student for long-term placement over 10 days for students assigned to ALC

Vote: Ms. Thomas, yes; Mr. Griffith, yes; Ms. Cramer, yes; Mr. Leifheit, yes; Mr. Salisbury, yes.  
The President declared the motion carried 5-0.

**(18-070) SUPERINTENDENT'S CONSENT AGENDA ITEM #4 WITH ADDITION OF JOB DUTIES APPROVED**

It was moved by Ms. Cramer and seconded by Mr. Salisbury to approve Item #4 from the Superintendent's Consent Agenda with the addition of job duties as Exhibit A.

4. Approve a contract with the Hancock County Sheriff's Department for a full-time SRO with job duties added as Exhibit A for the 2018-2019 school year as presented.

Vote: Ms. Cramer, yes; Mr. Salisbury, yes; Mr. Griffith, yes; Mr. Leifheit, yes; Ms. Thomas, yes.  
The President declared the motion carried 5-0.

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**(18-071) EXECUTIVE SESSION**

It was moved by Mr. Leifheit and seconded by Mr. Griffith to convene into executive session at 6:58 P.M. to discuss the employment and compensation of personnel; and matters required to be kept confidential per ORC 121.22 (G) (1 & 5).

Vote: Mr. Leifheit, yes; Mr. Griffith, yes; Ms. Cramer, yes; Mr. Salisbury, yes; Ms. Thomas, yes. The President declared the motion carried 5-0.

The meeting was opened to the public at 7:34 P.M.

Strategic Plan, Treasurer and Superintendent Evaluations, and Treasurer Contract were discussed by the Board.

**(18-072) TREASURER'S CONTRACT APPROVED**

It was moved by Ms. Thomas and seconded by Mr. Leifheit to approve a five-year contract for the Treasurer effective August 1, 2019 through July 31, 2024, as presented.

Vote: Ms. Thomas, yes; Mr. Leifheit, yes; Ms. Cramer, yes; Mr. Griffith, yes; Mr. Salisbury, yes. The President declared the motion carried 5-0.

The Board discussed K-12 facility plan, New Board member, and Timelines of Information from Administration.

**(18-073) ADJOURNMENT**

It was moved by Ms. Thomas and seconded by Ms. Cramer to adjourn at 8:05 P.M.

Vote: Ms. Thomas, yes; Ms. Cramer, yes; Mr. Griffith, yes; Mr. Leifheit, yes; Mr. Salisbury, yes. The President declared the motion carried 5-0.

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Date

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Board President

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Treasurer