

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Held Date: July 14, 2011

The Van Buren Board of Education met in regular session on Thursday, July 14, 2011, at 7:30 P.M. in the community room of the Van Buren Local School. The following roll call resulted:

Mr. Ken Rowles	Present
Mr. Chris McKinley	Present
Mr. Matt Conkle	Present
Mrs. Karen Flanagan	Present
Mr. Jeff Salisbury	Present

The invocation and Pledge of Allegiance were led by Mr. Ken Rowles.

**(11-070) ADJUSTMENTS TO THE AGENDA**

It was moved by Mr. Conkle and seconded by Mrs. Flanagan to approve the adjustments to the agenda.

Vote: Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. Salisbury, yes; Mr. McKinley, yes; Mr. Rowles, yes.  
The President declared the motion carried.

**(11-071) APPROVAL OF MINUTES**

It was moved by Mr. McKinley and seconded by Mr. Conkle to approve the minutes of the June 9, 2011, and June 28, 2011, meetings as written.

Vote: Mr. McKinley, yes; Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. Salisbury, yes; Mr. Rowles, yes.  
The President declared the motion carried.

Mr. Tim Myers, Superintendent, reported that work has started on refinishing the high school gym floor. The drainage pipe to the storm sewers in the parking lot has been replaced. All busses passed inspection, and work on the retrofitting of the lights in the elementary library has begun. The project to replace the ceiling tile and light fixtures in the second grade wing of the elementary building is nearing completion. Jerry Murray of RCM Architects has completed his review of our OFSC report and did a comparison analysis of OFSC's findings with RCM. Both reports will be discussed at a later board meeting.

**(11-072) TREASURER'S FINANCIAL REPORT, RECONCILIATION, INVESTMENTS, AND OTHER BUSINESS APPROVED**

It was moved by Mrs. Flanagan and seconded by Mr. McKinley to approve the financial report, reconciliation, investments, and other business as follows:

- |    |          |                            |                |       |
|----|----------|----------------------------|----------------|-------|
| 1. | 06/30/11 | Key Bank                   | \$4,767,883.89 | 0.30% |
|    | 06/30/11 | Huntington Bank            | \$1,297,065.80 | 0.25% |
|    | 06/30/11 | First Federal Money Market | \$253,928.42   | 0.45% |
- Approve participation in the Ohio School Comp 2012 Workers Compensation Group Rating program. This program includes both workers' compensation and unemployment compensation management services. The enrollment fee is \$830.
  - Approve an agreement for deposit of public funds with The Huntington National Bank effective August 1, 2011, and ending July 31, 2016.

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4. Employ Teresa Featheringham as a substitute payroll clerk effective July 5, 2011. Pay will be \$20 per hour by time sheet and will not exceed 40 hours per pay period.
5. Approve contract with the Northwest Ohio Area Computer Services Cooperative for services to be provided for the 2011-2012 school year. Estimated fees are \$14,566.
6. Approve an agreement with the Hancock County ESC to provide a classroom aide for a Van Buren School student at the Blanchard Valley MRDD for the 2011-2012 school year. The cost will be approximately \$20,993.

Vote: Mrs. Flanagan, yes; Mr. McKinley, yes; Mr. Conkle, yes; Mr. Salisbury, yes; Mr. Rowles, yes.  
The President declared the motion carried.

**(11-073) CONSENT AGENDA APPROVED**

It was moved by Mr. Salisbury and seconded by Mr. Conkle to approve the following consent agenda:

1. Employ Terry McDougle for the 2010-2011 school year as Bus Coordinator per Collective Bargaining Agreement with the O.A.P.S.E. Local #783 at annual stipend of \$500.
2. Employ Terry McDougle for the 2011-2012 school year as Bus Coordinator per Collective Bargaining Agreement with the O.A.P.S.E. Local #783 at annual stipend of \$500.
3. Approve the employment of personnel for the 2011-2012 school year as follows:
  - Diana Inbody (Step 0, BA + 150) as high school English teacher with a one-year contract effective the 2011-2012 school year.
  - Susan Bowersox (Step 0, BA + 150) as high school Vo-Ag/FFA teacher (1.0 F.T.E.) with a one-year contract effective the 2011-2012 school year.
4. Approve a contract for \$5,225 with the Blanchard Valley Hospital for athletic training services for the 2011-2012 school year.
5. Approve the purchase of a 2011 Girardin MicroBird MPV 9-passenger van from Cardinal Bus Sales & Service, Inc. at a cost of \$40,312 from Permanent Improvement Fund.
6. Approved extended time for the 2011-2012 school year for the following certified personnel:
  - Susan Bowersox 20 days

Vote: Mr. Salisbury, yes; Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. McKinley, yes; Mr. Rowles, yes.  
The President declared the motion carried.

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**(11-074) BOARD POLICIES APPROVED**

It was moved by Mr. Salisbury and seconded by Mr. Rowles to approve the following policies:

- Bylaw 0167 Voting (Revised)
- Policy 1613 Student Supervision and Welfare (New)
- Policy 2412 Homebound Instruction Program (Revised)
- Policy 2461 Recording of IEP Team Meetings (Revised)
- Policy 3213 Student Supervision and Welfare (Revised)
- Policy 3215 Use of Tobacco by Professional Staff (Revised)
- Policy 4213 Student Supervision and Welfare (Revised)
- Policy 4215 Use of Tobacco by Classified Staff (Revised)
- Policy 5200 Attendance (Revised)
- Policy 5512 Use of Tobacco (Revised)
- Policy 5751 Parental Status of Students (Revised)
- Policy 6231 Appropriations and Spending Plan (Revised)
- Policy 6320 Purchases (Revised)
- Policy 6460 Vendor Relations (Revised)
- Policy 7434 Use of Tobacco on School Premises (Revised)
- Policy 7540 Computer Technology and Networks (Revised)
- Policy 8431 Preparedness for Toxic Hazard and Asbestos Hazard (Revised)
- Policy 8500 Food Services (Revised)
- Policy 8550 Competitive Food Sales (New)
- Policy 9150 School Visitors (Revised)
- Policy 9160 Public Attendance at School Events (Revised)

Vote: Mr. Salisbury, yes; Mr. Rowles, yes; Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. McKinley, yes.  
The President declared the motion carried.

Board President Ken Rowles appointed Jeff Salisbury as delegate and Karen Flanagan as alternate to the 2011 Ohio School Boards Association annual business meeting on Monday, November 14, 2011, at the Greater Columbus Convention Center.

**(11-075) SPECIAL BOARD MEETING SET**

It was moved by Mr. Rowles and seconded by Mr. Salisbury to set a special board meeting on Tuesday, July 26 at 8:00 A.M. to interview candidates for the treasurer's position.

Vote: Mr. Rowles, yes; Mr. Salisbury, yes; Mr. Conkle, yes; Mrs. Flanagan, yes; Mr. McKinley, yes.  
The President declared the motion carried.

**(11-076) ADJOURNMENT**

It was moved by Mrs. Flanagan and seconded by Mr. Salisbury to adjourn at 8:19 P.M.

Vote: Mrs. Flanagan, yes; Mr. Salisbury, yes; Mr. Conkle, yes; Mr. McKinley, yes; Mr. Rowles, yes.  
The President declared the motion carried.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer