

# DISTRIBUTION OF UNUSED FUNDS

School Name: \_\_\_\_\_

We, the undersigned officers of the \_\_\_\_\_ (activity group name), do hereby authorize the \_\_\_\_\_ School District to distribute the remaining balance, after all encumbrances have been paid, in the following manner.

\_\_\_\_\_  
 President Date

\_\_\_\_\_  
 Treasurer Date

\_\_\_\_\_  
 Class Advisor Date

**Manner of Distribution:** *(Italicized items are examples and/or suggestions)*

Recipient of Funds	\$ Amount or % of Remainder
<i>Donation to (Yearbook)</i>	
<i>Donation to H.S. Student Council</i>	
<i>Donation to Athletic Fund</i>	
<i>Donation to Other Activity (list)</i>	

Each group may also specify a special project for which the donation should be used within the fund that is receiving the donation.