

## VAN BUREN LOCAL SCHOOLS SALES PROJECT POTENTIAL

The Sales Project Potential is a form designed to account for the income (projected and actual) from sales projects conducted by student activity programs.

FUND/SPCC \_\_\_\_\_ GROUP NAME \_\_\_\_\_

Proposed Sales Project \_\_\_\_\_

Company \_\_\_\_\_

Dates \_\_\_\_\_ Total Anticipated Sales \_\_\_\_\_

Requested by: \_\_\_\_\_ Approved by: \_\_\_\_\_

Advisor \_\_\_\_\_  
Date \_\_\_\_\_

Principal \_\_\_\_\_  
Date \_\_\_\_\_

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\*\*\*\*\*

**THIS PORTION IS TO BE COMPLETED WHEN THE PROJECT IS FINISHED**  
*(If more space is needed attach a separate sheet to the form)*

DEPOSITS		EXPENDITURES	
DATE OF RECEIPT	AMOUNT	PURCHASE ORDER #	AMOUNT
(1) Total Receipts	\$ _____	(2) Total Paid	\$ _____

(3) Returned Items \$ \_\_\_\_\_ (4) PROFIT (1-2-3) \$ \_\_\_\_\_

Unsold/unaccounted for items \_\_\_\_\_

\_\_\_\_\_  
Advisor

\_\_\_\_\_  
Treasurer's Office Staff Verification

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date