Van Buren Local Professional Development Committee
Completion Form (To be completed when renewing license)

Name:_____ **Submission Date:**_____

Email:_____ **Building Assignment:**_____

Course Work: Please attach a copy of transcript(s)

In order to receive credit:

- *You must earn a C or better, Satisfactory, or Pass.*
- *Coursework must relate to your IPDP and teaching assignment.*
- *Coursework must be graduate work from an accredited University.*

University / College	Semester Hours

Give a brief explanation of how this coursework, contact hours, and or educational project relates to your IPDP.

Contact Hours:

Total Contact Hours _____

Please attach a copy of your certificate(s)

Educational Project:

Total Contact Hours _____

Please attach a copy of your Preapproval Form with Log, Final Project, and/or Reflective Summary

Consistently High Performing Teacher:

Please attach verification form for Consistently High Performing Teachers

Educator's Signature:_____ **Date:** _____

LPDC Signature: _____ **Date:**_____